



Mormon Lake Fire District



1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Mormon Lake Fire Board Minutes

February 11, 2020

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 1:00 PM.

Members Present:

- Chairman - Diane Lewis Clerk Mary Lockett Mary Wiese Jeff Haupricht

Call to the Public

Bill Whalen had a question regarding comments on agenda items.

Approval of Minutes:

A motion was made by Mary Lockett to accept the Minutes of the January 14, 2020 meeting and the motion was seconded by Jeff Haupricht. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.

Financial Report:

A motion was made by Mary Lockett to accept the January Financial report and the motion was seconded by Mary Wiese. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.

Chief's/Department Report: Kevin Schulte

- Chief's Schulte and Western gave their reports.

Topics of Discussion, and Possible Actions:

- Executive session pursuant to A.R.S. §§ 38-431.03(A)(3) & (4) to discuss and consult with the District's attorney for legal advice and to provide instruction to the District's attorneys regarding a pending open meeting law complaint.
 - *A motion was made by Mary Wiese to recess to executive session and the motion was seconded by Jeff Haupricht. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.*

The Board adjourned to Executive Session at 1:17 PM and reconvened to their regular meeting at 1:33 PM.

- *A motion was made by Diane Lewis to direct the county attorney on how to proceed based on the executive session and the motion was seconded by Mary Lockett. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed*

Correspondence:

- Coconino County Levy Limit Worksheet
- Copper point billing change
 - *Mary Lockett made a motion that the board direct staff to handle this, we can have chief schulte handle the levy limit and the update from copper point if it needs any response from us. Seconded by Jeff Haupricht. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.*
 - *Bill Whalen asked that a call to the public from last month be made available.*

Topics of Discussion, and Possible Actions:

- Cliff Ayres resignation
 - *A motion was made by Jeff Haupricht to accept Cliff Ayres resignation and the motion was seconded by Mary Lockett. Members in favor - Haupricht, Lewis, and Lockett. Members Opposed – Wiese. Motion passed.*



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- Board Elections
 - *A nomination was made by Mary Lockett to appoint Diane Lewis as Chair and the motion was seconded by Jeff Haupricht. Members in favor - Haupricht, Wiese, and Lockett. Member Abstained – Lewis. Motion passed.*
 - *A nomination was made by Jeff Haupricht to appoint Mary Wiese as Clerk and the motion was seconded by Diane Lewis. Members in favor - Haupricht, Lewis, and Lockett. Member Abstained – Wiese. Motion passed.*
- Board Vacancy
 - *A motion was made by Diane Lewis to put the vacancy on our website, announce it to the public, and also put the application as a PDF on our website for the public to download and fill out. We can also post the notice at the usual meeting notice locations, the post office and the fire station for 30 days and contact previous applicants. and the motion was seconded by Mary Lockett. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed. Bill Whalen made a comment regarding vacancies.*
- Accounting Services Proposal
 - *A motion was made by Mary Lockett to accept the Stevens and company pllc January the 17th 2020 proposal for preparing the BI weekly payroll and prepare quarterly payroll tax returns, which is 941. And a one qrt Arizona quarterly, and Arizona Department of Economic Security Forum Uc 018 ff and unemployment and the other any attendant services that they are providing in this document. And the motion was seconded by Diane Lewis. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.*
- FY 2019 Draft Financial Review
 - *A motion was made by Jeff Haupricht to accept the fiscal year 2019 draft Financial Review prepared by Stevens until they come out and review with us and answer any questions we may have and the motion was seconded by Mary Lockett. Members in favor - Haupricht, Lewis, Lockett and Weise - Motion passed.*
- 2020 AZ Dept. of Homeland Security Grant
 - *A motion was made by Diane Lewis to accept the 2020 Arizona Department of Homeland Security grant application as written and the motion was seconded by Mary Lockett. Members in favor Haupricht, Lewis, Lockett and Weise - Motion passed*
- Chief's Calendar
 - *A motion was made by Mary Lockett to approve the revised chief's calendar and the motion was seconded by Jeff Haupricht. Members in favor Haupricht, Lewis, Lockett and Weise - Motion passed. Bill Whalen stated that there was no motion on the floor.*
- Co-Chiefs description of duties and outline salary, pension, etc.
 - *A motion was made by Mary Lockett to accept the duty hours and co-chief's duties and the motion was seconded by Diane Lewis. Members in favor Haupricht, Lewis, and Lockett. Members Opposed -Wiese. Motion passed. Bill Whalen, Chris Parish, and Ellen Parish had input on the topic.*



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- Fire Board Task Calendar
 - *Financial Review*

The next regular Board meeting will be held *March 10th* at 1:00 PM at the Fire Station.

Adjournment

A motion was made by Jeff Haupricht to adjourn and the motion was seconded by Mary Lockett. Members in favor - Haupricht, Lockett and Weise - Meeting Adjourned at 3:30 PM.

Submitted by,
Kevin Schulte