



Mormon Lake Fire District



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Mormon Lake Fire Board Minutes

January 14, 2020

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 12:59 PM.

Members Present:

Cliff Ayres- Chairman Diane Lewis - Clerk Mary Lockett Mary Wiese Jeff Haupricht

The Agenda was rearranged after roll call

Topics of Discussion, Considerations, Approvals, or Actions:

- Executive session pursuant to A.R.S. §§ 38-431.03(A)(3) & (4) to discuss and consult with the District's attorney for legal advice and to provide instruction to the District's attorneys regarding a pending open meeting law complaint.
 - *A motion was made by Mary Lockett to convene into Executive Session and the motion was seconded by Jeff Haupricht. Members in favor - Lockett, Haupricht, Lewis, Wiese, and Ayres - Motion passed.*

The Board convened to Executive Session at 1:01 PM and reconvened to their regular meeting at 2:11 PM.

- *A motion was made by Diane Lewis to authorize counsel to proceed as instructed in Executive Session pursuant to A.R.S. §§ 38-431.03(A)(4) the and the motion was seconded by Mary Lockett. Members in favor - Lockett, Haupricht, Lewis, Wiese, and Ayres - Motion passed.*

Call to the Public

Jay Mathias brought up his concerns regarding behavior and actions of some of the board members.

Approval of Minutes:

A motion was made by Mary Wiese to accept the Minutes of the December 10, 2019 meeting and the motion was seconded by Diane Lewis. Members in favor – Lockett, Haupricht, Lewis, Wiese, and Ayres - Motion passed.

Financial Report:

A motion was made by Mary Wiese to accept the December Financial report and the motion was seconded by Mary Lockett. Members in favor - Lockett, Haupricht, Lewis, Wiese, and Ayres - Motion passed. Bill Whalen made a comment that the District should make a policy for the bonus incentive for volunteers.

Chief's/Department Report:

- Chief Schulte and Assistant Chief Western gave their reports. Jay Mathias discussed the difference between the calendar year and fiscal year for calls.

Correspondence:

- Chiefs Schulte read potential upcoming legislative items from AFDA and Dept. of Health Services

Topics of Discussion, Considerations, Approvals, or Actions:

- Board By-Laws, Policy, Responsibilities, Commitments, and Code of Conduct
 - *Discussion took place. Bill Whalen suggested that the board entertain a motion to create a committee to review the Board By-Laws, Policy, Responsibilities, Commitments, and Code of Conduct. Jay Mathias, Ellen Parish, and Derald Dougherty also provided comments to the discussion.*



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- Vehicle Policy Clarification
 - *Discussion took place. It was stated that the policy was meant as a guideline and common sense should prevail when referring to the policy.*
- District Policies
 - *A motion was made by Mary Wiese to have volunteer workshops for anyone that's interested to work on policy or procedure to work with Shawn or Kevin as needed. Bill Whalen made a point of order that a motion was on the floor and discussion took place without a second. There was no second. Jay Mathias also made comments on the topic.*
- Co-Chiefs
 - *A motion was made by Mary Lockett to have Co-Chiefs, that we have an operations chief and an administrative chief and the motion was seconded by Jeff Haupricht. Members in favor – Jeff Haupricht, Mary Lockett, and Diane Lewis. Member Opposed – Mary Wiese. Member Abstained – Cliff Ayres. Motion passed. Jay Mathias and Bill Whalen provided comments which were against the motion.*
- Fire Chiefs Contract; clarify expectations of the chief
 - *Discussion and consensus took place that the Board directs Kevin Schulte to be a signer for warrants and taking minutes for the board meeting.*
- Fire Chief Calendar
 - *A motion was made by Mary Lockett to have the chief's calendar on the agenda. Discussion took place on the item. It was stated that there does not need to be a motion. Kevin will be attending AZ Dept of Homeland Security grants seminar on the 22nd. He may be attending either February or March's C3 and PFAC meetings.*
- Fire Board Task Calendar
 - *Topics for the next meeting; Fill your questionnaires out and bring to the next meeting, Co-Chiefs*

The next regular Board meeting will be held *February 11, 2020* at 1:00 PM at the Fire Station.

Adjournment

A motion was made by Mary Lockett to adjourn and the motion was seconded by Jeff Haupricht. Members in favor - Lockett, Haupricht, Lewis, Wiese, and Ayres - Meeting Adjourned at 4:20 PM.

Respectfully submitted by,
Kevin Schulte, Fire Chief