

Mormon Lake Fire District Board Meeting

April 12, 2022 Regular Meeting Minutes

1. **Call to order By Chairperson Lewis at 10:02am**
2. **Roll Call** – Chairperson Lewis, Member Haupricht. Member Nahass, Member Morgenthal; Clerk Wiese on extended leave of absence. Chief Western, Cheryl Barlow and Community Member Steve Linck
3. **Call to the Public - NO PUBLIC COMMENT**
4. **Approval of Minutes**
 - A. March 08, 2022 Meeting Minutes- *Chairperson Lewis, commented on the personnel pay scale and the request for Direct Deposit, she had asked that this be a requirement, discussion regarding the legality of requiring members to sign up for direct deposit was the concern. (noted that further investigation found it was legal for department to require all members be on direct deposit). Member Nahass made a motion to accept the meeting minutes; Seconded by Member Haupricht; All Members Present voted AYE; Motion Passed.*
5. **Finance**
 - A. Financial Report- *Chief Western provided the financial report; FEMA reimbursed us for the CPR Vest, and we ordered Oxygen for our station and the Transport Rescue, purchasing one new bottle for Transport Rescue; Member Haupricht asked about the home depot bill, the receipt was turned in by FF Biehl for reimbursement for lights in the Station, the Door was not reimbursed as it was for his use. Member Haupricht made a motion to accept the financial report; Seconded by Member Morgenthal; All Members Present voted AYE; Motion Passed.*
6. **Reports & Correspondence**
 - A. Department Report and Correspondence- *Chief Western provided the Department Report and the upcoming Community Safety and Fun Day and Correspondence of Election request for November 2022; Chairperson Lewis made a motion to accept the reports; Seconded by Member Nahass; All Members Present voted AYE; Motion Passed.*
7. **Topics of Discussion and Possible Action**
 - A. County Board of Supervisor Update- *Cheryl Barlow gave an update regarding the redistricting of the Supervisor Districts. Voting will be April 12th*
 - B. Policies and Procedures- *Chief Western presented the new Policies and Procedures, they are up on the website, some of the policies need board approval. Discussion took place regarding the job description of fire chief, if we can not find someone with those qualifications, it may limit our applications. The link is not easily accessible, so this will be tabled until next month. Chief Western will provide copies of what needs board approval.*
 - C. Board Member Wiese- *Due medical reasons, Clerk Wiese has been on extended leave, through a family maintained website it was noted that she may not be back anytime soon. Member Haupricht made a motion to remove Clerk Wiese from the board, strictly because of medical reasons and that if and when her situation improves she could reapply and/ or run for the board again. Seconded by Member Morgenthal; All Members Present voted AYE; Motion Passed.*
 - D. Election November 2022- *Chairperson Lewis made a motion for a resolution to hold an election in November 2022 for the two seats; Seconded by Member Haupricht; All Members present voted AYE; Resolution Passed.*
 - E. Engine 65- *There is an offer to purchase the vehicle for personal use for \$2000 as is. Member Morgenthal made a motion to sell vehicle for \$2000; Seconded by Member Nahass; All Members present voted AYE; Motion Passed.*
 - F. Command Vehicle Purchase- *Bid we won, a Tornado damaged the vehicle and the insurance company totaled the vehicle out; Still looking for a command vehicle.*
 - G. Strategic Plan and Hazard Mitigation Program- *Chief Western provided his Strategic Plan and the Hazard Mitigation Plan, Plans to have a replacement program for turnouts,*

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hose and equipment. The Hazard Mitigation Plan is specific for Mormon Lake; this will assist with grant writing; the plan needs to be worked on by a group from the community.

- H. *Fire Chief Evaluation and Compensation- Chief Western provided the board with a list of accomplishments over the past year based on job description tasks; including the role of Fire Chief, Fire Marshal and Emergency Management within the Mormon Lake Community. Member Haupricht and Chairperson Lewis commented on the amount of work completed over the year and Member Haupricht made a motion to provide the Fire Chief a 10% raise; Seconded by Chairperson Lewis; All Members present voted AYE; Motion Passed.*
 - I. *Review Fire Chief Calendar and Fire Board Task Calendar; identify potential items for next month's agenda.- Chief Western presented the calendar, explained that he would be going to Prescott for a meeting on Wednesday the 20th; Next Board Meeting will include filling the open board seat; Job Descriptions and Budget meeting in June Motion made by Member Morgenthal to accept the calendar; Seconded by Member Nahass; All members present voted AYE; Motion Passed.*
- 8. Fire Board Comments – NO Further Comment**
- 9. Adjournment-** *Member Haupricht made a motion to adjourn; Seconded by Chairperson Lewis; All Members Present voted AYE; Motion Passed*
- 10. Meeting Adjourned at 11:21 AM**